

# Visual Learning with PowerPoint

Class Web Site: [www.bcvic.net/visual](http://www.bcvic.net/visual)

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## Initial presentation (overview)

### FIRST LESSON *Introduction to Objects in PowerPoint*

1. Working in different Views (normal, slide sorter, notes pages, slide show)
2. Auto Layouts in the New Slide menu (title slide, bulleted list, two-column, bulleted list and table).
3. Using the Drawing Toolbar (the most popular objects)
4. [Working with Objects](#) (change size, style, color and placement) (handout)



### SECOND LESSON: *How to use pictures in PowerPoint*

1. How to [Insert Pictures](#) (handout)
2. Resizing and cropping tools from the Picture Toolbar
3. Using digital photos in PowerPoint (JPG, GIF, resolution, pixels)
4. How to [Print with PowerPoint](#) (handout)
5. **PROJECT ACTIVITY: Create a Transparency** for your classroom (handout).

